

EXTENDED LEARNING PROGRAM



COVID-19 RESPONSE & SAFETY PLAN

The health and safety of all students and staff is our top priority. Therefore, the Extended Learning Program will be following the Center for Disease Control (CDC) guidelines and will implement the following safety measures for our program. We will continue to monitor government and CDC guidelines, and follow the SDOC Ready. Set. Restart Safety measures for our program. Any necessary adjustments will be made as needed.



SITE STAFF

- All site staff have been provided Health and Safety training prior to the new school year.
- All employees utilize a self-screener to assure health and wellness before reporting to work each day.
- Staff will wear a cloth or disposable face mask while at work following district and CDC guidelines.

STAFF TO STUDENT RATIO

- All sites will operate on a 1:20 ratio.
- Students will be grouped by grades (where possible) and assigned to a staff member.
- Students will move together and participate in activities as a group.
- Mixing of groups will be limited.

DROP OFF PROCEDURES

- A staff member will meet families at the door and check the students in each day.
- Student's temperature will be taken daily.
- Students must wear a cloth or disposable face mask during program participation.
- Students will sanitize hands upon entry.

PICK UP PROCEDURES

- A staff member will meet families at the door when students are being picked up.
- Families will not be allowed into the school building.
- Staff will ask to see picture ID if necessary.

SNACK TIME

- Students will wash/sanitize hands before snack time.
- Staff will wash hands and wear gloves for distribution of food items.
- Share bins for snacks will not be utilized.
- Sharing of food will be prohibited.

PROGRAM SET-UP

- To ensure safety & student wellness the program design will adhere to CDC guidelines.
- Program will operate in a classroom, cafeteria, media, and outdoor play areas as appropriate, based on the number of students enrolled.
- Each student will have their own supply bag.
- Students will wash/sanitize hands upon entry to the program after school.
- Students will have frequent opportunities to wash/sanitize hands.

CLEANING PROCEDURES

- Utilizing sanitizing products provided by each schools' custodial department, materials will be sanitized between student usage.
- Facilities are sanitized every evening.



EXTENDED LEARNING PROGRAM



COVID-19 RESPONSE & SAFETY PLAN



WHAT CAN YOU DO TO SUPPORT THE HEALTH AND WELLNESS OF YOUR STUDENT, THEIR PEERS AND PROGRAM STAFF?

- 1 If your student is displaying symptoms of illness, please keep them home.***
- 2 Assure your student has his/her face mask to wear daily.***
- 3 Wash reusable cloth masks daily.***
- 4 Talk with your student about wearing masks, social distancing, and proper hand hygiene.***

ADDITIONAL GENERAL INFORMATION

- ALLOW EXTRA TIME FOR DROP OFF OR PICK UP EACH DAY.
- BE PATIENT AS THE NEW PROCESSES ARE IMPLEMENTED.
- ENCOURAGE POSITIVE STUDENT BEHAVIOR.
- LET STAFF KNOW YOUR STUDENT IS ENROLLED IN THE PROGRAM.
- SPEAK TO A MEMBER OF MANAGEMENT FOR ADDITIONAL INFORMATION, CLARIFICATION OR QUESTIONS

PAYMENTS DURING QUARANTINE

IF YOUR CHILD NEEDS TO QUARANTINE, NOTIFY THE EXTENDED LEARNING PROGRAM MAIN OFFICE AT 407-343-8780. PAYMENTS ARE NOT REQUIRED WHEN A STUDENT NEEDS TO QUARANTINE. THE ABSENCE WILL BE VERIFIED BY THE STUDENT'S FOCUS ATTENDANCE.